

## Qatar University

<b>Document Number:</b>	VPAA-PD-04-V2
<b>Document Type:</b>	President Decision
<b>Document Title:</b>	President Decision regarding Academic Awards
<b>Responsible Sector:</b>	Vice President for Academic Affairs
<b>Approval Date:</b>	25/06/2023
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**President Decision Number (14) of (2023)  
On Amendment of the President Decision Number (13) of (2020)  
Regarding Academic Awards**

<b>Titles of relevant legal documents:</b>	<a href="#">Qatar University Faculty Bylaws</a> <a href="#">QU Faculty Professional Conduct Bylaws</a> <a href="#">Intellectual Property Policy and Procedures</a>
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<b>Approval of the President</b>	<b>Date:</b> 25/06/2023
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**University President's Decision No. (14) Of (2023)  
On Amendment of the decision No. (13) Of (2020)  
Regarding  
Academic Awards**

**(This is as true as possible translation, and only the Arabic version is the official document)**

**The University President,**

- In perusal of Law No. (34), 2004 on regulating Qatar University;
- Academic bylaws approved by the Board of Regents on 16/06/2005 as amended
- Faculty members affairs bylaws approved by the Board of Regents on 11/03/2016;
- Recommendation of the EMC issued in its session held on 06/06/2023
- Our decision No. (13) of (2020)
- And in consideration of the public interest,

**has decided the following:**

**Article (1)**

This decision shall be cited as "The decision of the University President on Academic Awards"

**Article (2)**

The decision of the president of the University No. 13 of 2020 on academic awards referred to hereinabove shall be repealed.

**Chapter One: Definitions**

**Article (3)**

In the application of the provisions of this Decision, the following terms and phrases have the meanings ascribed to them:

- a. University:** Qatar University (QU)
- b. President:** President of Qatar University
- c. The Vice President (VP):** The Competent Vice President
- d. The Competent Authority:** The President, VP, or Competent dean
- e. The Technical Committee:** means a committee formed by the vice president to evaluate the candidates' files and recommend the names of the winners of the awards.
- f. Academic Awards:** It is an award granted annually by Qatar University to a faculty member who demonstrates distinguished academic performance in teaching and community service as well as any other award in alignment with QU Vision, Mission.

- g. Research Excellence Award:** It is a financial award granted annually by Qatar University to innovative faculty members who contribute effectively to the development of scientific research. It is awarded in the following disciplines:
1. Science and Engineering
  2. Medical, Biomedical, Health Sciences, and Pharmacy
  3. Humanities and Social Sciences
- h. Academic Excellence Awards:** It is a financial award granted annually by Qatar University to a faculty member who has provided outstanding performance in each of the following areas:
1. Scientific research
  2. Teaching
  3. Service provided to QU, Community and Profession
- i. Outstanding Teaching Award:** It is a financial award granted annually by Qatar University to a faculty member who demonstrates distinguished performance in teaching and has a positive effect on students' performance.
- j. Outstanding Community Service Award:** It is a financial award granted annually by Qatar University to honor and recognize faculty members who have demonstrated excellence in service to Qatar University and the community at large and has a positive effect on QU and the community.
- k. Academic Awards for New Faculty:** It is a financial award granted annually by Qatar University to a new full-time faculty member who has been appointed full-time for a period of not less than one year and not more than three years and who has provided outstanding performance in each of the following areas:
1. Scientific research
  2. Teaching
  3. Service provided to QU, Community and Profession

## **Chapter Two: Provisions**

### **Article (4)**

The awards are granted based on the achievements and effective contributions of the faculty member in the various fields of awards, based on the criteria approved by the vice president, in accordance with the vision and mission of Qatar University and its strategic plan.

### **Article (5)**

The vice president approves the criteria for granting awards within the instructions that he publishes on the University's website annually.

### **Article (6)**

The vice president reviews the financial value of the awards every three years and submits his recommendations to the president for the final decision on them.

### **Article (7)**

The academic awards are competitive and are awarded to the faculty member who has achieved the highest level in meeting the criteria for granting awards among the nominees.

### **Article (8)**

The nominee for any of the awards cannot have been issued any disciplinary action during the previous five years, as for violations related to intellectual property rights, it is not allowed to apply for nomination at all.

### **Conditions for nomination for awards Academic Excellence Awards**

### **Article (9)**

To be eligible to receive an Academic Excellence Award, a nominee is required to:

1. must be a full time faculty member for at least five academic years,
2. He/she should not have an academic rank less than associate professor.
3. must not have received the same award previously from QU.

### **Academic Award for New Faculty**

### **Article (10)**

To be eligible to receive an Academic Award, a new Faculty is required to:

1. must be a full-time faculty member for at least one year and not more than three years.
2. He/She should be assistant professor, lecturer, or teaching assistant
3. must not have received the same award previously from QU.

### **The awards for excellence in teaching and excellence in community service**

### **Article (11)**

To be eligible to receive an award for excellence in teaching or excellence in community service, a nominee shall fulfill the following:

1. must be a full-time faculty member/ researcher for at least one academic year,
2. He/she should not have an academic rank less than lecturer
3. must not have received the same award over the last three years.

## **Research Excellence Award**

### **Article (12)**

A nominee for the Research Excellence Award shall fulfill the following:

1. must be a full-time faculty member/ researcher for at least five academic years,
2. must not have received the same award over the last five years.

### **Article (13)**

A faculty member can nominate himself/herself through the electronic system adopted at Qatar University and used in the nomination for awards.

### **Article (14)**

Each academic year, the competent Vice President issues a decision to form a technical committee of faculty members and appoints its chairperson and members, who have at least three years of work experience at Qatar University and their academic rank is not less than the degree of assistant professor. The decision includes assigning the committee to complete the tasks assigned to it.

### **Article (15)**

The vice president may discuss the final report of the technical committee with the chairperson of the committee.

### **Article (16)**

The vice president may withhold the award if the technical committee recommends that all candidates do not meet the criteria for Academic and Research Awards. The award may not be withheld for more than two consecutive years, and the vice president may withhold the award for other reasons he deems in the interest of the University.

### **Article (17)**

The winner of the award is selected by the vice-president based on the recommendations of the technical committee, and the winner (s) of the awards are announced by the vice-president.

### **Article (18)**

The vice president may withdraw the award and its consequences if it is proved that the award was based on documents, research or acts that contain violations of the professional conduct of faculty members, regardless of the date of the violation.

### **Article (19)**

If the award is recommended to two or more faculty members, the award is divided equally between them. In the event that an award is withdrawn from one of the winners, the amount of the withdrawn award may not be disbursed to the other winners.

### **Chapter Three: Other Awards**

### **Article (20)**

The University may grant other academic awards related to its vision and mission and the award is subject to the provisions contained in this decision.

### **Article (21)**

Each college may annually award financial or in-kind awards after the following conditions are met:

1. Acquiring the approval of the vice president.
2. The total value of all awards should not exceed the amount of QAR 50 thousand.
3. The financial value of each award granted by the college should not exceed the financial value granted by the University in the same field.

### **Article (22)**

All competent authorities, each in its domain, shall implement this decision, and it shall take effect from the date of its issuance.

**Dr. Omar Al-Ansari**

**President of Qatar University**