



Meeting Agenda

QU Learning Outcome Assessment Committee (QU - LOAC)

Date of Meeting:	Wednesday, November 25, 2015		
Time of Meeting:	09:00 to 10:00 AM		
Minutes Prepared by:	Mr. Mohammad Sabbagh		
Meeting No:	2		
Meeting Location:	Executive Meeting Room, Administration Building, 3 rd Floor		
1. Purpose of Meeting			
<i>Review and make any amendments to the Internal Review Template Report.</i>			
2. Attendees			
Name	Department/Division/Role	E-mail	Phone
Dr. Sherief Khalifa	Director of Quality Assurance, AP&QA, Chair	sherief@qu.edu.qa	4403 5561
Dr. Nabil Litayem	Quality Enhancement Coordinator, AP&QA, member	nlitayem@qu.edu.qa	4403 7269
Dr. Husam Aldamen	Assist. Prof. of Accounting, member	haldamen@qu.edu.qa	4403 5060
Dr. Yahya Al-Nakeeb	Assoc. Dean for Academic Affairs, CEDU, member	alnakeeb@qu.edu.qa	4403 6505
Dr. Wael Yousef	Assist. Prof., CCP, member	wyousef@qu.edu.qa	4403 4049
Dr. Aiman Erbad	Assist. Prof. of Computer Engineering, CENG, member	aerbad@qu.edu.qa	4403 4278
Dr. Abdou Ndoeye	Assessment Coordinator, CAS, member	abdou.ndoye@qu.edu	4403 4522
Dr. Roger Barlow	English Lecturer, FP, member	Roger.barlow@qu.edu.qa	4403 5477
Mr. Mohammad Sabbagh	Assessment & Technology Specialist, AP&QA, member	msabbagh@qu.edu.qa	4403 4013
3. Excused			
Dr. Andrew Dahdal	Assist. Prof. of Law, CLAW, member	adahdal@qu.edu.qa	4403 7780
Dr. Mahroof Athambawa	Assist. Prof. of Islamic Studies, CSIS, member	mahroofa@qu.edu.qa	4403 4434
Dr. Basem Ezbidi	Assist. Prof. of International Affairs, Honors, member	bezbidi@qu.edu.qa	4403 7591
Dr. Hossam Hamdy	Advisor to QU President and Prof. of Surgery, CMED, member	hossam.hamdy@qu.edu.qa	4403 7810
Dr. Kyle Wilby	Assist. Prof. Clinical Pharmacy & Practice, CPH, member	kjw@qu.edu.qa	4403 5606
4. Detailed Meeting Agenda			
<ol style="list-style-type: none"> 1. Approval of previous minutes 2. Finalization of the internal review of annual assessment reports template. 3. Structure and membership of internal review teams. 4. Timeline and schedule of the internal review of annual assessment reports. 			